

ATHANASIOS-STAMATIOS KOULOURIS

E-commerce Operations | ERP | Excel & Power Query

thakoul.gr - Excel and e-commerce projects | [LinkedIn](#)



PROFESSIONAL PROFILE

Hands-on experience in e-commerce order fulfilment, warehouse operations and shipping processes using Pylon ERP, WooCommerce and ACS Connect. Practical Excel and Power Query skills developed through personal projects. Seeking a junior e-commerce or back-office role focused on order processing and data management.

CORE SKILLS

ERP and e-commerce: Pylon ERP, WooCommerce backend, ACS Connect, verification of order details and cash-on-delivery eligibility, ACS SmartPoint and shipping processes.

Excel: Excel Tables, XLOOKUP, SUMIFS/COUNTIFS, IF/IFS, LET, FILTER/UNIQUE, SORT/SORTBY, Data Validation and Conditional Formatting. PivotTables, charts, dashboards and slicers.

Power Query: Importing CSV files, setting data types and regional settings, data cleaning and basic transformations. Hands-on practice through personal Excel projects.

RECENT PROFESSIONAL EXPERIENCE

Hempoilshop | Oct 2025 - May 2026

Order Fulfilment / Warehouse

- Retrieved customer contact details from Pylon ERP and manually entered them into ACS Connect to create shipments.
- Checked order data in the WooCommerce backend, located the customer's selected ACS SmartPoint in a custom field and verified cash-on-delivery eligibility.
- Created shipments through ACS Connect, ELTA and ELTA International. Coordinated through Slack on stock and order issues.
- Prepared and packed orders, picked items and received incoming goods.

PERSONAL EXCEL PROJECTS

2026 | E-Commerce Sales & Order Analysis | [GitHub](#)

- Imported 10,000 order records with Power Query, set data types and applied en-US regional settings to price fields.
- Dashboard with PivotTables, charts and connected slicers for sales value, order volume and status, average order value and units sold.

2026 | Stock Management System | [GitHub](#)

- Product, supplier and stock-movement tables using XLOOKUP and SUMIFS to calculate stock levels. Dashboard showing inventory value and replenishment alerts, with data validation controls.

PREVIOUS PROFESSIONAL EXPERIENCE

NB Lighting | Mar 2025 - Aug 2025

Assembly Technician / Warehouse Operative

- Assembled, inspected and packed lighting products. Picked and packed orders and received incoming goods.

Hempoilshop | Jul 2024 - Jan 2025

Order Fulfilment / Warehouse - Fixed-term contract

- Retrieved customer details from Pylon ERP and entered them into ACS Connect. Created shipping labels and shipments through ACS, ELTA and ELTA International.
- Prepared orders, picked and packed items, received goods and coordinated through Slack on stock and orders.
- Resolved a printer and scanner connection issue by configuring a static IP address.

Pebro | Nov 2017 - Jul 2021

Factory / Warehouse Operative

- Operated a press brake, supported production, picked and packed items and assisted in the paint shop.

Municipality of Ilioupoli | Jul 2015 - Dec 2015

Municipal Cleaning Worker

ADDITIONAL PERSONAL PROJECT

2026 | Employee Shift Scheduler | [GitHub](#)

Weekly shift schedule with hour calculations and checks for duplicate assignments and staffing coverage. XLOOKUP, LET, FILTER and COUNTIFS used for data-entry checks and a weekly summary.

EDUCATION

Sep 2008 - Oct 2009 | University of Sunderland

BSc in Computer Systems Engineering

Sep 2005 - Jun 2007 | Athenian College

Higher National Diploma (HND) in Computing

Sep 2002 - Jul 2004 | IEK DOMI

Information Technology Applications, Networks and Office Automation Technician

TRAINING AND CERTIFICATIONS

May 2026 - EShop Manager: Professional E-Shop Management and Promotion - Skillbox / ACTA / AUTH Spin-Off

Apr 2026 - Introduction to Microsoft Excel 2021 - Mathesis

Apr 2026 - Google AI Essentials - Google / Coursera

Oct 2023 - Introduction to Web Application Development with Flask - Mathesis

Jan 2023 - Software Usage and Development Specialist - GlobalCert

ADDITIONAL SKILLS AND LANGUAGES

Microsoft Office: Working knowledge of Word, Outlook and PowerPoint.

Technical skills: WordPress, basic knowledge of SQL and relational databases, basic Git skills and basic image editing with Adobe Photoshop.

English: Certificate of Proficiency in English - University of Michigan